

Williamston Community Library Foundation

Board of Trustees: Ed Noonan • John Brazier • Julia O'Connor • Fran Schaffert • Brian O'Connell • Jeff Bartrem • Susan Graff
PO Box 357, Williamston MI 48895

Minutes of the Meeting of the Board of Trustees May 24, 2006

Meeting held at Wheatfield Township Hall. Called to order 7:05 pm.

Attending: Jeff Bartrem; John Brazier; Julia O'Connor; Marlene Epley, Leo Sheets;
Fran Schaffert; Susan Graff. Excused: Brian O'Connell; Ed Noonan

Discussion regarding email options for the WCLF. John Fishbeck had explored options and offered 3 possibilities. The option from Stream Send was preferred by all. It is a web based service that allows management of the email via the web. No separate software needs to be added to the administrator's PC and allows for easy access from any PC. Of the three options presented it is the most expensive, \$5.95/mo for up to 500 emails/mo; \$9.95/mo for up to 2,000 emails/month. Wendell offered to test one more option with features that would mimic the Stream Send service that he could set up for free. Wendell was asked to set this up and contact John to let him work with it a bit for a week or so. Susan will follow up with John.

Insurance matters for the WCLF were discussed. Several types of insurance were discussed. It was decided that there isn't a current need for Officers and Directors Insurance.

Event insurance continues to be discussed. More information and quotes are needed before we sign a policy. It might be best to see about a yearly policy as opposed to policies for each event. Jeff and Leo are pursuing other quotes and will bring those back to the next meeting.

Telephone number for the Foundation. Right now that number is the one at the library. If we want to pursue having a number, we need to decide between a land line and a cell phone number. The problem with the cell number is it will not be in the 655 exchange. A land line would cost about \$30-\$35 per month. It was decided that until there is a more secure finance stream to not have another line installed anywhere. Susan volunteered to have her home number be listed as a contact number for WCLF events and information and to put an answer regarding the WCLF on her answering machine.

Availability of the Accubite building. With the announcement that Accubite would be leaving Williamston, citizens have already begun to ask if this is a logical place for a library. Ernie St. Pierre offered to check into the availability and likely price of the building should the board request. Fran moved that Ernie be asked to investigate with the owner of the Accubite building the likely asking price and availability. Julia O'Connor second. Motion carried.

Marlene reports that plans for the fundraiser dinner on the site are going forward and all is looking good. The menu is confirmed, tickets are made and tables/chairs are getting lined up. There will be display of the site plan as well as acknowledgement of the supporters of the event. Tickets are \$35 for adult, \$15 for children 12 and under.

Informational presentation was done by Leo at the Senior Center. There were about 75 people there. There is also a wellness "fair" being held at the Senior Center.

Fran Schaffert will be attending to present information about the Friends and will also share information about the WCLF.

Ed and Jeff are meeting on the 25th to pursue a financing option for the property.

There will be a report and need for action at the next meeting.

With no other business, Jeff moved to adjourn. Julia seconded. Motion carried.

Meeting adjourned 8:40pm.

Next regular meeting, Wed. June 14.

Submitted: S. Graff

Approved: June 14