

**Williamston Community Library Foundation
Board Meeting
October 11, 2006**

**Meeting held at Library Annex. Called to order 7:05 pm
Board members attending: Susan Graff, Fran Schaffert; John Brazier; Julia O'Connor, Jeff Bartrem, excused: Ed Noonan, Brian O'Connell
Also Attending: Marlene Epley, Leo Sheets, Wendell Proudfoot**

Minutes –John Brazier moved to accept the minutes of Sept. 13, 2006, Fran Schaffert second. Motion carried.

Susan reported on her meeting with representatives of Capitol National Bank, George Landolt, Ronda Thompson and Lisa Ackerly to discuss sponsorship from CNB. They indicated that \$1000 a year for three years is what they have budgeted to support the WCLF. They spoke in terms of getting acknowledgement on the site. Susan will continue discussion with these contacts regarding sponsorship of fund raiser events.

Jeff will contact Chuck McDonald concerning larger donations.

Viking Signs has presented a draft of the sign to be placed on the site. It was reviewed and discussion regarding whether any changes need to be made was held. Susan asked for a motion to proceed with the sign as presented, so moved by Fran Schaffert, second John Brazier. Motion carried.

Yard sign drafts were presented and discussed. The draft looks fine but we need to know what the cost will be. Marlene will ask for a quote on an order of 100 signs. Discussion was also held about what the amount of donation would result in a sign being offered.

Three trustee positions are up for re-appointment for 2007; City of Williamston currently held by Brian O'Connell, Williamstown Township currently held by Ed Noonan and Wheatfield Township currently held by John Brazier. Susan commented that 2007 will be a year of much work, at least as much as this year. All interested in serving on the board must be able to commit time and energy.

Jeff suggested that the board review the by laws and consider changes in the way appointments are made. The suggestion was made that further appointments to the board be made by the board, through a nomination process. To pursue this and other possible changes to the by laws a special meeting will be held the week of October 22nd, date to be announced.

Treasurer report – submitted and accepted.

Fundraising committee – Marlene reported on fund raising group and Capital Region Community Foundation (CRCF). Marlene will meet with them 10/19/06 to see what is required to join this group. Marlene also met with Jan Quiring, a fund

raising consultant. She will discuss with Ms. Quiring the possibility of meeting with the board or fund raising group.

No city or township reports.

Old business – Mission statement, goals and objectives all to be worked on in the near future.

Chamber of Commerce membership is all set. Julia will determine which of their many meetings she will attend on a regular basis. She will also confirm that the WCLF will do a presentation at their January (3rd week) luncheon meeting. We will do a 15-20minute presentation. Susan will take the lead on this.

Other business – Jeff reported that he and Leo Sheets met with Gretchen Wittmer and her staff. The topic was the difficulty that Michigan communities like Williamston are facing in trying to build new libraries. How can she help? She is willing to have us submit articles or letters to her office on this topic and she will sign as appropriate and release through her press office. Susan will work on a draft to be ready by the 24th.

Julia moved to adjourn, John second. Motion carried. Meeting adjourned 8:45 pm

Recorded: Julia O'Connor